

JantaKhoj

Your candidate. Our verification.



Employee Background Verification Services

ISO 9001:2008 Certified

NASSCOM
MEMBER

napbs APAC
National Association of
Professional Background Screeners
The Voice of Screening Professionals

JantaKhoj InfoServices Private Limited

www.jantakhoj.com

Bengaluru | Delhi/NCR | Hyderabad | Mumbai

The success and growth of any company is majorly based on its employees. With the current trend of rampant outsourcing, backdoor entries, fake resumes and dubious degrees, recruitments are becoming more and more difficult. At JantaKhoj, it is our constant endeavor to seek the truth and enable absolute transparency in the employee hiring process. Through our wide range of customized verification services and a dedicated team of professionals, we make recruitment simple and relatively much easier for you.

Why should you verify employee background?

Good employees lead to good business - By hiring verified and honest employees you ensure a strong foundation for your business.

Assured peace of mind - You complete your due diligence and are convinced that your potential employees have a good track record.

Cost and time effective - By verifying every employee, you are actually insuring yourself from the irreversible damage that a bad hire can cause.

Facilitates transparency - By hiring a third party verifier you avoid favoritism and biased or negligent hiring. A third party does not have any stake in undermining the verification process.

Support system for the HR - Your HR team can now focus on its core activities, as we give you conclusive and documented information, regarding each one of your employees.

The Situation Today

The greed to achieve quick growth, money, and power has given birth to innumerable ways of deception and dishonesty. Fooling the system is no longer considered a crime. The following malpractices are widespread today and need a strict surveillance system.

- Forged experience certificates from fictitious companies
- Forged educational certificates from dubious institutes
- Doctored paychecks
- Manipulated references
- Questionable degrees and professional certifications

The Solution

The solution is to avoid negligence and haste in your hiring process. A bad hire can lead to farfetched and

damaging consequences. Therefore, you can be vigilant and choose to out source the verification process to a third party verification provider. They have the expertise in carrying out the verifications and do not share a bias towards any entity. They take the requirement employee credential information and verify the authenticity of this information on behalf of the clients.

Our Services

Address Verification

We conduct both permanent and temporary address verifications with the help of supporting documents. Our trained field officers record extensive information by visiting the locations mentioned. Through this check you know where/whom to approach in cases of absenteeism, disciplinary issues or any violations.

Courts Records Check

Through this check, we verify whether the candidate has had any court judgments, criminal history, or records of fraud and misconduct against him. If the information is not available online, a manual verification is done by visiting the associated courts. You should go for this verification if you consider a criminal check is important for your organization.

Criminal Verifications

This is a massive task and it is impossible for an HR to screen through all the applicants for criminal records. We access the criminal records by investigating and vetting with lawyers and requesting the checks for each individual.





Criminal Database Check

Third party databases which aim to cover adverse records in court judgments, criminal investigations, databases covering terrorists, most wanted criminals, members of parties and groups that are on watch list, among others are used for criminal database checks.

Drug Tests

Through our comprehensive solution and full service offering for drug testing, alcohol testing, and physical examinations, you will be able to ensure a safer and more productive workplace. We collaborate with reputed testing laboratories and work in sync with our clients to design and maintain effective and flexible employee drug testing programs.

Education Verification

Through this verification, the legitimacy of an employee's education with respect to the degree, year of completion and the course pursued is verified by contacting the educational institution directly. The rampant use of technology to fabricate resumes has made this test a necessity in today's times.

Employment Verification

We get in touch with the HR/Payroll department in the candidates previous organization to validate the information such as the salary, designation, performance, behavioral issues and other parameters as per your requirements.

Reference Verification

In addition to the professional references provided, we can also do an independent reference check online to avoid any scope of intentional manipulation.

Social Media Scan

The in-depth integration of social media in our daily lives has presented a new set of opportunities as well as challenges for the HR managers. We employ automated and manual review techniques to scan more than thirty different social media and associated sites to look for any adverse references.

Ongoing/Post Employment Verification

This involves surveillance and checks on existing and ex-employees to determine the possible existence of fraud or

espionage activities. Since the integrity of existing employees or ex-employees at a management level could be pricey for any company, post-employment verification is also important.

How do we conduct the verifications?

We create custom verifications based on your suitability and requirements. We have a proficient team that is committed to serve you and deliver within the specified turnaround time. Here is how this entire process is carried out:

- After signing the contract, client coordinator gives you a welcome call and builds a shared understanding of the documentary and verification requirements.
- Online portal demo is delivered.
- Once the cases are received, documentary insufficiencies are reported within 24 hours.
- Cases are assigned to specific verification team members and field officers.
- Timely (within TAT) verifications are conducted with the source – university, certifying body, earlier employer, police station/office, references, and site visits for address checks.
- Every report is checked by Quality Assurance team.
- Additionally, random audits are conducted to ensure accuracy.
- The reports become available on the online portal.

The JantaKhoj Factor

- Candidate self-entry reduces HR's burden.
- 24x7 access to your verification cases via our online portal.
- Print report instantly from the online portal rather than waiting for physical delivery.
- Email alerts as the verification cases progress forward.
- ISO 9001:2008 certified for background verification processes.
- NASSCOM member.
- Supporting backup documents and proofs from verifying authorities/officials.
- Nationwide network across all cities, towns, and rural areas.
- Account Manager and Client Coordinator team to support every client.
- A live chat facility to solve your queries.
- All this for a very affordable price.

About Us

JantaKhoj InfoServices Private Limited is headquartered in Hyderabad and has served more than 150 business clients, including Alliance Global Solutions, Capital IQ, Centre for Good Governance, DHS365, Eukleia Technologies (ApnaComplex.com), Flora Hospitality, Indian School of Business, Inteq Solutions, Knoah Solutions, Joyalukkas, Justa Hotels, MetricStream, Softsol, V2 Retail, ValueLabs, Valyoo Technologies (LensKart.com) and Writer Corporation. Additionally, every month, nearly 10000 users visit the JantaKhoj.com site for various consumer services.



"We are extremely pleased with the services rendered by the JantaKhoj Team, especially the background verifications. The JantaKhoj Team is reliable and ensures high quality service to its customers."

- Mr Ravindra Nath Tagore Vadde, Senior HR Executive, Capital IQ

"We appreciate JantaKhoj for its prompt service and support and our special thanks for their online background verification data access systems. We look forward to a long term association."

- Mr Mani Kumar Kankanala, HR – Manager, Anu's Laboratories Limited

"JantaKhoj provides our company with reliable information that is crucial to our recruiting process. The reports that they generate are easy to understand, and the information provided is exactly what our company has requested and needs. Their customer service department has always been courteous, dependable and focused on the needs of our business. We've utilized JantaKhoj Screening from past few months now, and we appreciate the service that they provide."

- Ms Vijaya Rani, Assistant HR, Inteq Solutions

"Our search for outsourcing HR support services viz., employment verification, background verification, reference check etc. ended with finding "JantaKhoj".

JantaKhoj is specialized in employee background search related services which allowed our HR department to focus on other core issues and at the same time getting professional and authenticated services from JantaKhoj.

- Ms N. Samyogita, AGM (P&I), Regency Ceramics Limited



Trusted By -



JantaKhoj InfoServices Pvt Ltd

Corporate HQ : A1, 3rd floor, Jaya Padma Enclave, Arunodaya Colony, Madhapur, Hyderabad 500081

Phone : 040 42007092 www.jantakhoj.com